



# Annual Report

## FY 2018-2019



**GLEAMNS Human Resources Commission, Inc.**

**Head Start Program**

Post Office Box 1326

Greenwood, South Carolina 29648

<http://www.gleamnshrc.org>

This report is prepared to comply with the Head Start Reauthorization Act of 2007, Administrative Requirements and Standards Sec. 644 [42 U.S.C. 9839 (a)(2)].

November 1, 2019

Dear Parents, Friends, and Partners of Head Start

I am proud to present the Annual Report for GLEAMNS Head Start and Early Head Start Program. This report is prepared to comply with the Head Start Reauthorization Act of 2007.

The Head Start Reauthorization Act states each Head Start agency must make available, in a public report, information (but not individually identifiable information about children or parents) from the prior fiscal year including:

- Total amount of public and private funds received and the amount from each source.
- An explanation of budgetary expenditures and proposed budget for the fiscal year.
- Total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served.
- Results of the most recent review by the Secretary and the financial audit.
- Percentage of enrolled children who received medical and dental exams.
- Information about parent involvement activities.
- Agency's efforts to prepare children for kindergarten.

The hard work of dedicated staff and volunteers has made a positive impact on the families served as well as the community through partnerships and collaborations. Our accomplishments are a direct result of parents, staff, and community volunteers working together.

We look forward to yet another year of excellence as we continue to break the cycle of poverty for the children and families of GLEAMNS Head Start/Early Head Start Program. If you would like additional information, please contact me at (864) 223-8434, extension 8811.

Sincerely

*Elaine F. Kennedy*

Elaine F. Kennedy  
Head Start/Early Head Start Director

# PROGRAM OVERVIEW

GLEAMNS Head Start is a federally funded program designed to provide comprehensive child care services to low-income children and their families. Children who attend Head Start participate in a variety of educational activities. They receive medical and dental care, have healthy meals and snacks, and enjoy playing indoors and outdoors in a safe setting. GLEAMNS Human Resources Commission, Inc. has operated a highly successful Head Start Program since 1966.



Head Start and Early Head Start Programs are required to undergo on-site monitoring reviews by the Office of Head Start. The last on-site reviews for GLEAMNS Head Start and Early Head Start Program included a CLASS review, Environmental Health and Safety review, and a Comprehensive Services School Readiness review. During the Environmental Health and Safety review, GLEAMNS Head Start and Early Head Start Program was found to have two areas of non-compliances. Those non-compliances were corrected November 11, 2016, and no other corrective action was required. The Program implements on-going monitoring to ensure compliances with all federal, State, and local regulations.

## HEAD START PHILOSOPHY

The GLEAMNS Head Start/Early Head Start Program is based upon the philosophy that all children, including the child with disabilities, need a comprehensive, interdisciplinary program to help them develop and to work toward solving their problems. We believe the child's entire family, as well as the community, should be involved.

## VISION STATEMENT



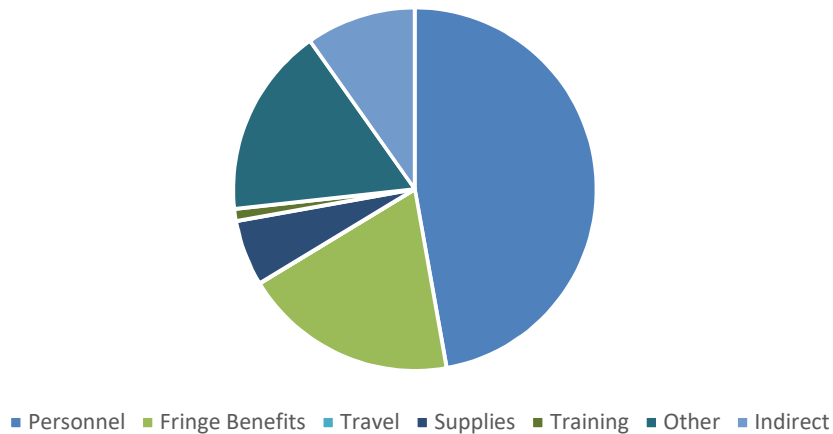
GLEAMNS Preschool and Early Head Start Program is committed to working in partnership with our parents, our staff, and our community to provide every child and family enrolled with quality, comprehensive services that reflect our sensitivity toward cultural diversity throughout the program. We will provide exciting and fun learning opportunities that will help children transition to their next educational setting. It is our desire that every child and family will leave the program with positive experiences that reflect our dedication and commitment to all our children and their families so they will be prepared to face future challenges.

# BUDGET INFORMATION

GLEAMNS has developed and maintained a reputation for fiscal excellence. An annual agency-wide audit and periodic monitoring visits are conducted by various funding sources. Fiscal audits and reviews consistently disclose no disallowances or questioned costs. The last audit was completed August 26, 2019, by Manley Garvin, LLC, for fiscal year April 1, 2018, through March 31, 2019. This audit did not disclose any deficiencies or material weaknesses in internal control over compliance applicable to major programs. Funds for Head Start are allocated in eight main categories.

Categories	Budget for 2018-2019 Fiscal Year	Budget for 2019-2020 Fiscal Year
Personnel	6,585,876	6,807,691
Fringe Benefits	2,666,922	2,884,797
Travel	1,000	6,000
Equipment	0	0
Supplies	818,437	687,361
Contractual	35,000	35,000
Training and Technical Assistance	147,714	170,432
Other	2,364,400	2,348,975
Direct Costs	12,619,349	12,202,255
Indirect Costs	1,367,563	1,349,194
<b>Total Budget</b>	<b>13,986,912</b>	<b>14,269,449</b>

2018-2019 Budget



# ENROLLMENT- HEAD START

Services are provided to the entire family with a concentration on the child between the ages of 3-5 years old. During the 2018-2019 school year, the Head Start Program was funded to serve 1564 preschool children and their families in Greenwood, Laurens, Edgefield, Abbeville, McCormick, Newberry, Saluda, Lexington, Richland, and Fairfield counties. The Program served 100% of its funded Head Start enrollment slots.

Children Served	1878
Eligible Children Served (within income guidelines)	93%
Average Daily Attendance	84.30%
Children Enrolled for a Second Year	527
Children Enrolled for Three or More Years	19
Families Whose Primary Language is English	1640
Families Whose Primary Language is Spanish	100
Total Families	1740
Single Parent Families	1479
Two-Parent Families	261
Homeless Families Served	16
Homeless Families Who Acquired Housing	5
Employment Status of Two-Parent Families	
Both Parents Employed	54
One Parent Employed	176
Both Parents Unemployed	31
Employment Status of Single-Parent Families	
Employed	903
Unemployed	576

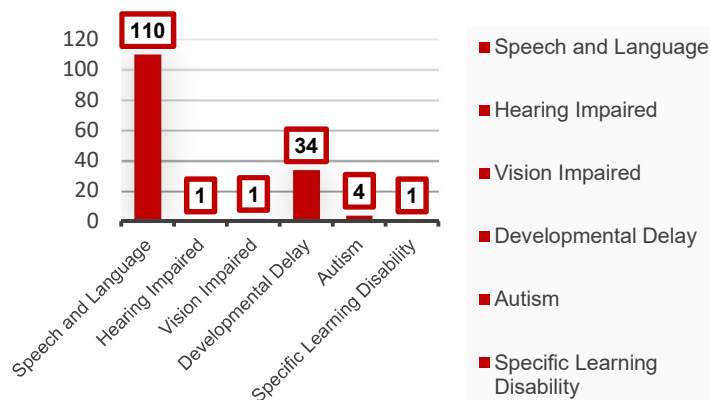
# MENTAL HEALTH

GLEAMNS Head Start/Early Head Start Program supports a program-wide culture that promotes positive mental health and social and emotional well-being. Mental health services were provided by Beckman Mental Health Center and private consultants. Our mental health consultants help to ensure the timely and effective identification of and intervention in family and staff concerns about children's mental health. Mental Health professionals provided training or support on social and emotional development, behavior management, strategies for assisting children to develop self-regulation skills, and stress management. The Mental Health professionals continue to provide ongoing observations of individual children and the environment to assist in determining the need for intensive intervention or a formal evaluation by the local school district. Mental health services were made available to over 1800 children and their families. In addition, mental health consultants provided individualized services to over 29 children and 33 parents.

## DISABILITIES

Children with disabilities are included in the full range of services provided for all Head Start children and receive services related to special education. To ensure screenings and services are provided in a timely manner, we collaborate with 14 school districts throughout our ten-county service area. During the school year, 151 preschool children were diagnosed with having special needs. See chart below for the number of children diagnosed with a specific disability.

**Children With Disabilities**



# TRANSITION SERVICES

Children in new situations need guidance about what to expect in the next setting. The more the new setting reflects children's background and previous experiences, the more successful children and families will be in making transitions and meeting new challenges.

All Head Start centers promote effective transition from our Program to the child's next educational placement. The Program has collaborative agreements with the Local Education Agency in our ten-county service area. The agreements outline steps to be followed to support children transitioning from Head Start to kindergarten. Approximately 515 children transitioned from Head Start to public school settings or other learning facilities.



# EDUCATION SERVICES

Throughout the year, our teachers and teacher assistants use HighScope, a research-based early childhood curriculum, to engage children in learning. This curriculum promotes school readiness in the areas of: Language, Cognitive Development, Early Reading, Math, Social-Emotional Development, Physical Development, and Approaches to Learning. HighScope is based on scientifically valid research and has standardized training procedures and materials to support implementation. Additionally, HighScope is aligned with the Head Start Outcomes Framework and South Carolina Early Learning Standards. The goals of the early learning standards are:

- To support the readiness of young children through nurturing early care and education environment and developmentally appropriate practices through the development of voluntary guidelines as required by the Good Start, Grow Smart Initiative.
- To educate and provide guidance for families, educators, caregivers, administrators, and policy makers on developmental expectations for children during the preschool years.
- To inform the development of program standards across early learning environments.
- To strengthen partnership between current early childhood efforts funded by federal, State, local, and private funding to create nurturing early childhood environments.

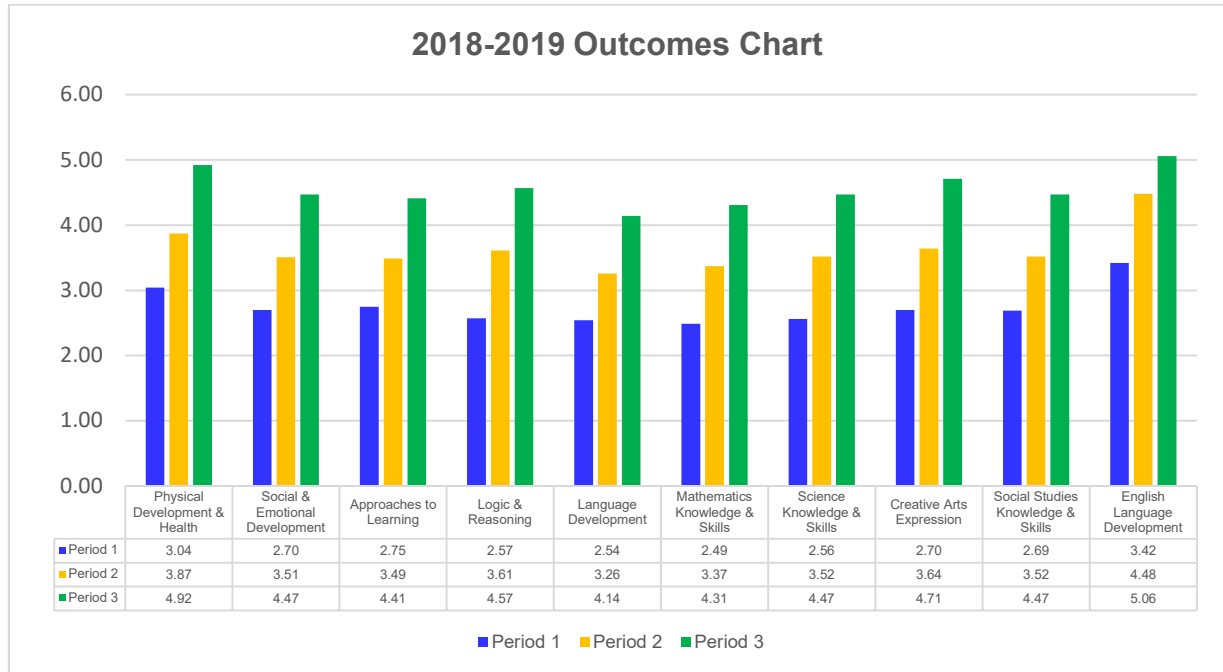


The HighScope Curriculum is linked to comprehensive, ongoing assessment with developmental and learning goals. Our Program uses the HighScope Child Observation Record as the ongoing assessment. The assessment is organized into three observation periods throughout the Program year. This data is analyzed and aggregated after each observation period. Teaching teams also review and analyze their assessment data to form their planning and instructional strategies relating to individual children or groups. The data also guide our decisions for continuous classroom and program improvement, professional training, and financial decisions.

# EDUCATION SERVICES

At the end of each observation period, the teaching team completes a narrative report to share with parents during home visits or parent-teacher conferences. An Individual Pupil Plan is developed for each child. This plan encourages the development of skills that will prepare the child to enter kindergarten.

Below are the results of gains made by the children enrolled during the 2018-2019 school year.





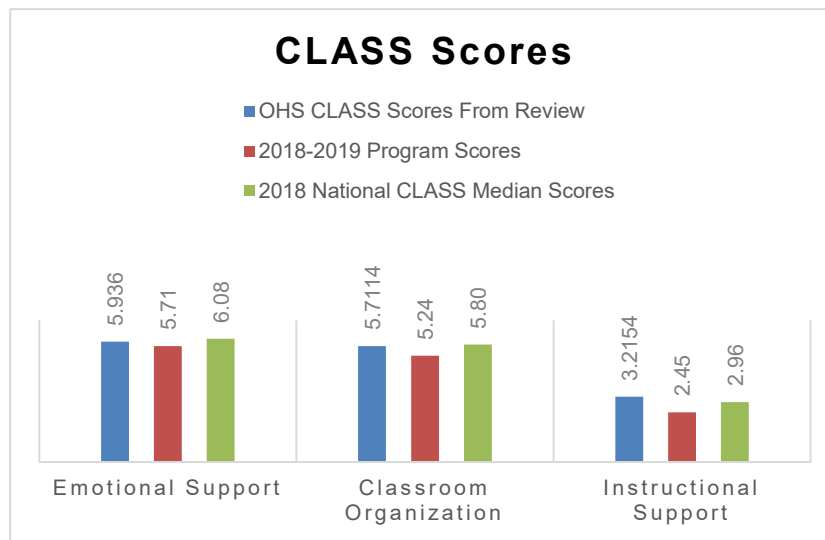
# School Readiness Goals

Head Start defines school readiness as children possessing the skills, knowledge, and attitudes necessary for success in school and for later learning and life. One of the goals of GLEAMNS Head Start includes preparing children for kindergarten and engaging parents in the process of nurturing and educating their children. The outcomes of our children is evaluated based on the following school readiness goals.

Framework Domain	School Readiness Goals
Physical Health and Development	Social and Emotional Development
Children will demonstrate control of large muscles for movement, navigation, and balance.	Children will demonstrate a positive sense of self and identify their own feelings.
Children will develop the ability to manipulate a variety of objects requiring small muscle coordination.	Children will demonstrate respect for self and others.
Children will be able to demonstrate positive health and safety practices.	Children will follow classroom routines and rules.
Approaches to Learning	Language and Literacy
Children will show an interest in a variety of topics and activities and an eagerness to learn.	Children will recognize an increasingly complex and varied vocabulary.
Children will demonstrate persistence when working with materials, activities, and information.	Children will comprehend “who, what, where, when, and why” questions.
Children will join in on an increasing variety of tasks and activities.	English language learners will advance in listening to and understanding English.
Children will demonstrate flexibility, imagination, and inventiveness.	Children will demonstrate knowledge and appreciation of books and reading.
	Children will demonstrate an awareness of the different sounds in language.
	Children will demonstrate awareness of print in various environments.
Cognitive and General Knowledge	
Children will use observation and manipulation, ask questions, make predictions, and develop hypotheses to gain a better understanding of information and activities in their surroundings.	
Children will use math on a regular basis to count, compare, relate, and identify patterns and solve problems.	
Children will assemble information, investigate materials, and observe processes and relationships.	

# CLASS (CLASSROOM ASSESSMENT SCORING SYSTEM)

During the school year, classrooms were assessed using the CLASS observation tool. The CLASS is a system for observing and assessing the quality of interactions between teachers and students in the classroom. It also measures instructional and social interactions proven to contribute to student's academic achievement and social competencies. This tool was used during the Program's annual self-assessment, and the results reflect positive teacher and child interactions and creative learning activities are taking place. The Program also received a CLASS review conducted by the Office of Head Start (OHS) February 1-5, 2016. The chart below shows the OHS scores from the on-site review in 2016, the 2018-2019 Program scores, and the 2018 national median CLASS scores. Teachers and teacher assistants receive on-going training to improve their CLASS scores and provide engaging opportunities to support children's learning.



# HEALTH SERVICES

GLEAMNS' commitment to wellness embraces a comprehensive vision of health for children, families, and staff. Our goal is to ensure, through collaboration among families, staff, and health professionals, all child health and developmental concerns are identified, and children and families are linked to an ongoing source of continuous, accessible care to meet their basic health needs.

Health Services	Beginning Of Enrollment	End Of Enrollment
Total number of children with health insurance	1847	1849
Enrolled in Medicaid/EPSDT	1750	1752
Enrolled in State CHIP, combined CHIP/Medicaid, or State-only funded insurance program	0	0
Private health insurance	90	90
Military health insurance	7	7
Without health insurance	31	29
Children with a medical home	1843	1847
Children with up-to-date immunization	1002	1315
Children determined by health care professional to have received all immunization possible but have not received all immunization appropriate for age	838	494
Children with a dental home	1782	1806

## MEDICAL AND DENTAL SERVICES

Children Current on a Schedule of Age-Appropriate Preventive Health Care (83%)	1560
Children Diagnosed as Needing Medical Treatment	18
Children Who Received or are Receiving Treatment	10
Children Who Received Preventive Dental Care	1225
Children Who Received Dental Exam (70%)	1312
Children Needing Dental Treatment	39
Children Receiving Dental Treatment	39



# VOLUNTEERS

GLEAMNS encourages the involvement of volunteers in all Program operations. A single volunteer with a strong vision can cause more change in a community than any government agency or organization. Volunteers can make the difference between success and failure. Whether they volunteer out of passion or are specifically recruited for their expertise, volunteers are contributing players who should be offered opportunities for training and growth and never should be taken for granted.

Volunteers	Head Start	Early Head Start
Persons Providing Volunteer Service	1912	60
Current or Former Parents	1131	35

## PARENT INVOLVEMENT ACTIVITIES

GLEAMNS provides families with a supportive and nurturing environment. Parent involvement is encouraged in virtually every area of the Program. Parent involvement activities vary from center to center; however, they are similar in nature. From the very first meeting with families, parents are offered the opportunity to be involved in the Program. Parents attend center-level parent meetings and serve on Program advisory boards, such as Policy Council, Education Committee, and Health Advisory Committee. Parents are always encouraged to share their ideas about Program improvement, work on projects at home, network with other parents, and volunteer in whatever area of interest.



Our Latino families are very important to our Program, and we accommodate these families by providing interpreters and having culturally sensitive activities.

Highlights of the parent involvement activities are listed below:

- Father/Daughter Dance
- Job Fairs
- Open House
- Community Field Trips
- Males Matter Activities
- Doughnuts for Dads
- Flag Football Games
- Soccer Games
- Read for the Record
- Parent Involvement Day

The following parent training sessions were offered:

- Stress Management
- Budgeting and Credit Repair
- Raising a Child in a Single Parent Home
- Child Support and Paternity
- Affordable Housing

# EARLY HEAD START

Early Head Start is a federally funded community-based program for low-income families with infants and toddlers and pregnant women. Our mission is simple:

\*To promote healthy prenatal outcomes for pregnant women.

\*To enhance the development of very young children.

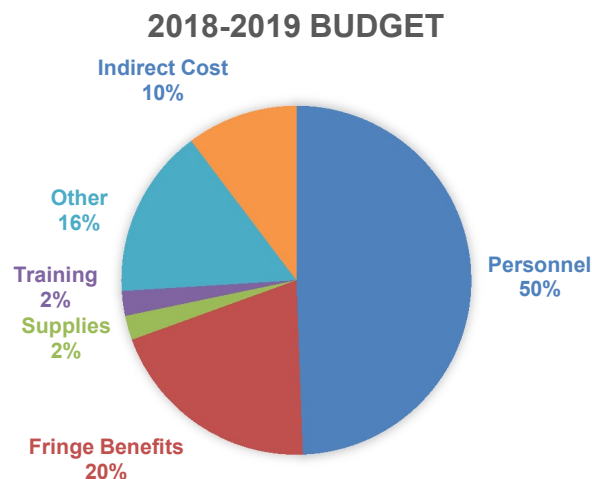
\*To promote healthy family functioning.

Early Head Start evolved out of Head Start's long history of providing services to infants and toddlers through Parent Child Centers (PCCs), Comprehensive Child Development Centers (CCDCs) and Migrant Head Start Programs.

## BUDGET INFORMATION

Funds for the Early Head Start budget have been allocated in eight main categories to support services to 102 infants, toddlers, and pregnant women.

Categories	Budget for 2018-2019 Fiscal Year	Budget for 2019-2020 Fiscal Year
Personnel	812,049	844,553
Fringe Benefits	329,428	363,298
Travel	0	0
Equipment	0	0
Supplies	37,090	36,400
Contractual	0	0
Training and Technical Assistance	37,813	37,813
Other	258,319	234,957
Direct Costs	1,474,699	1,517,021
Indirect Costs	168,710	168,133
Total Budget	1,643,409	1,685,154



# ENROLLMENT- EARLY HEAD START

GLEAMNS Early Head Start provides services to low-income infants, toddlers, and pregnant mothers. Our funded enrollment for the Early Head Start Program was 102 during the 2018-2019 school year. Information is provided regarding Early Head Start services in Greenwood, Edgefield, and Saluda counties. The Program served 100% of its funded enrollment for Early Head Start.

Children Served	123
Eligible Children Served (within income guidelines)	94%
Average Daily Attendance	86.10%
Children Enrolled for a Second Year	52
Children Enrolled for Three or More Years	11
Families Whose Primary Language is English	112
Families Whose Primary Language is Spanish	7
Total Families	119
Single Parent Families	106
Two-Parent Families	13
Homeless Families Served	2
Homeless Families Who Acquired Housing	1
Employment Status of Two-Parent Families	
Both Parents Employed	4
One Parent Employed	9
Both Parents Unemployed	0
Employment Status of Single-Parent Families	
Employed	61
Unemployed	45

## DISABILITIES SERVICES

The Early Head Start Program has a collaborative agreement with BabyNet, which is South Carolina's interagency early intervention system for infants and toddlers under three years of age with developmental delays or who have conditions associated with developmental delays. Twenty-two children were determined eligible by BabyNet to receive early intervention services under the Individuals with Disabilities Education Act. Eleven were determined eligible to receive early intervention services prior to enrollment, and eleven were determined eligible during the enrollment year.



## MENTAL HEALTH SERVICES

Mental health services are provided to children, parents, and staff through contracts with Beckman Mental Health Center, Lexington Mental Health Center, and private consultants. Our mental health consultants provide training to promote mental wellness, such as stress management, team building, and behavior management. **The Early Head Start Program had one child who was served by a Mental Health Professional.**

## HEALTH SERVICES

Health Services	Beginning Of Enrollment	End Of Enrollment
Total number of children with health insurance	123	123
Enrolled in Medicaid/EPSDT	121	121
Enrolled in State CHIP, combined CHIP/Medicaid, or State-only funded insurance program	0	0
Private health insurance	2	2
Military health insurance	0	0
Without health insurance	0	0
Children with a medical home	122	123
Children with up-to-date immunization	77	90
Children determined by health care professional to have received all immunization possible but have not received all immunization appropriate for age	64	67
Children with a dental home	105	106

## MEDICAL SERVICES

Children Current on a Schedule of Age-Appropriate Preventive Health Care (70%)	93
Children Diagnosed as Needing Medical Treatment	1
Children Who Received or are Receiving Treatment	0
Children Who Received Preventive Dental Care	0





# EARLY HEAD START-CHILD CARE PARTNERSHIP

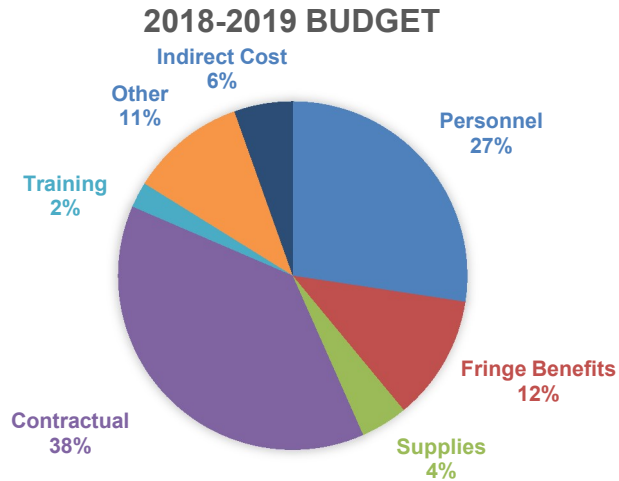
Early Head Start-Child Care Partnerships were created by the FY 2014 Federal budget bill. This initiative brings together the best of Early Head Start and child care through layering of funding to provide comprehensive and continuous services to low income infants and toddlers, and their families, by providing strong relationship-based experiences and preparing them for the transition into Head Start and preschool.

Early Head Start provides comprehensive family centered services within high-quality early learning environments that adhere to the research-based Head Start Program Performance Standards.

## BUDGET INFORMATION

Funds for the Early Head Start-Child Care Partnership budget have been allocated in eight main categories to support services to 72 infants and toddlers.

Categories	Budget for 2018-2019 Fiscal Year	Budget for 2019-2020 Fiscal Year
Personnel	284,791	460,172
Fringe Benefits	120,872	199,461
Travel	3,000	3,744
Equipment	0	0
Supplies	45,297	42,603
Contractual	396,037	169,184
Training and Technical Assistance	24,746	24,746
Other	111,260	101,290
Direct Costs	986,003	1,001,500
Indirect Costs	56,468	82,214
Total Budget	1,042,471	1,087,414



# ENROLLMENT- EARLY HEAD START/CHILD CARE PARTNERSHIP

Our funded enrollment for the Early Head Start-Care Care Partnership Program was 72 during the 2018-2019 school year. The Program served 100% of its funded enrollment under this project.

Children Served	105
Eligible Children Served (within income guidelines)	99%
Average Daily Attendance	79.20%
Children Enrolled for a Second Year	32
Children Enrolled for Three or More Years	8
Families Whose Primary Language is English	86
Families Whose Primary Language is Spanish	3
Total Families	89
Single Parent Families	83
Two-Parent Families	6
Homeless Families Served	1
Homeless Families Who Acquired Housing	1
Employment Status of Two-Parent Families	
Both Parents Employed	4
One Parent Employed	2
Both Parents Unemployed	0
Employment Status of Single-Parent Families	
Employed	53
Unemployed	30

## DISABILITIES SERVICES

The Early Head Start Program has a collaborative agreement with BabyNet, which is South Carolina's interagency early intervention system for infants and toddlers under three years of age with developmental delays or who have conditions associated with developmental delays. Five children were determined eligible by BabyNet to receive early intervention services under the Individuals with Disabilities Education Act. This determination was made prior to the children's enrollment.



## MENTAL HEALTH SERVICES

Mental health services are provided to children, parents, and staff through contracts with Beckman Mental Health Center, Lexington Mental Health Center, and private consultants. Our mental health consultants provide training to promote mental wellness, such as stress management, team building, and behavior management. **The Early Head Start-Child Care Partnership Program had two children who were served by a Mental Health Professional.**

## HEALTH SERVICES

Health Services	Beginning Of Enrollment	End Of Enrollment
Total number of children with health insurance	97	100
Enrolled in Medicaid/EPSDT	95	98
Enrolled in State CHIP, combined CHIP/Medicaid, or State-only funded insurance program	0	0
Private health insurance	2	2
Military health insurance	0	0
Without health insurance	8	8
Children with a medical home	105	104
Children with up-to-date immunization	96	94
Children determined by health care professional to have received all immunization possible but have not received all immunization appropriate for age	4	4
Children with a dental home	90	99

## MEDICAL SERVICES

Children Current on a Schedule of Age-Appropriate Preventive Health Care (43%)	45
Children Diagnosed as Needing Medical Treatment	0
Children Who Received or are Receiving Treatment	0
Children Who Received Preventive Dental Care	0



## HEAD START AND EARLY HEAD START CENTERS

Center	Address	Phone Number	Number of Children
<b>Abbeville</b>	706 Carolina Circle Abbeville, South Carolina 29620	(864) 459-5275	80 24 (EHSCCP)
<b>Batesburg-Leesville</b>	118 David Drive Batesburg, South Carolina 29006	(803) 532-4039	40
<b>Blythewood</b>	125A Boney Road Blythewood, South Carolina 29016	(803) 754-9666	58
<b>Edgefield</b>	141 S.E. Diggs Road Trenton, South Carolina 29847	(803) 275-4060	77 32 (EHS)
<b>Fairfield</b>	Children served at the Blythewood Center		2
<b>Greenwood</b>	1401 By Pass 25 SE Greenwood, South Carolina 29646	(864) 223-9748	234 35 (EHS)
<b>Killian</b>	500 Spears Creek Church Road Elgin, South Carolina 29045	(803) 462-6977	77
<b>Lexington</b>	134 Gibson Court Lexington, South Carolina 29072	(803) 951-3215	56
<b>McCormick</b>	615 Clayton Street McCormick, South Carolina 29835	(864) 852-6010	40
<b>North Hodges</b>	212 North Hodges School Road Hodges, South Carolina 29653	(864) 374-7404	120
<b>Pineview</b>	1916 Pineview Drive Columbia, South Carolina 29209	(803) 695-1311	160
<b>Platt Springs</b>	1309 Platt Springs Road W. Columbia, South Carolina 29169	(803) 794-9707	120
<b>Rikard</b>	215 Rikard School Road Prosperity, South Carolina 29127	(803) 364-0406	160
<b>Saint Andrews</b>	1400 Saint Andrews Road Columbia, South Carolina 29210	(803) 750-0053	160
<b>Saluda</b>	117 S. Bouknight Ferry Road Saluda, South Carolina 29138	(864) 445-9009	100 35 (EHS)
<b>Sanders</b>	125 GLEAMNS Street, Suite A Laurens, South Carolina 29360	(864) 984-4814	80

Early Head Start-Child Care Partnership services are currently being provided at Big Blue Marble in Clinton, South Carolina, for 16 children. Thirty-two children are being served through an approved temporary home-based program.

### GLEAMNS Head Start: Over Fifty Years of Providing Quality Services!

Board Chair: Betty Boles  
Chief Executive Officer: Shunna Jeter  
Policy Council Chair: Erica Hunter  
Head Start Director: Elaine F. Kennedy

